**APPENDIX B**

**AWARDS TO LOUISIANA ARTISTS AND SCHOLARS (ATLAS) PROGRAM**

**PROPOSAL SUBMISSION FORMS**

Form 1: ATLAS Proposal Cover Page

Form 2: ATLAS Budget Form

Form 3: ATLAS Notice of Intent (2 pages)

**BOARD OF REGENTS SUPPORT FUND, FISCAL YEAR 2011-12**

**AWARDS TO LOUISIANA ARTISTS AND SCHOLARS (ATLAS) PROGRAM**

**PROPOSAL COVER PAGE**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Primary Submission Category: \_\_ Arts \_\_ Humanities \_\_ Social Sciences  (check only one) | | | | | | | (For Board of Regents Use Only)  Application Number: | | | |
| 2. Name of Submitting Institution of Higher Education:  (Include Branch/Campus/Other Components) | | | | | | | | | | |
| 3. Address of Submitting Institution of Higher Education:  (Include Dept/Unit, Street Address/P.O. Box Number,  City, State, Zip Code) | | | | | | | | | | |
| 4. Title of Proposed Project: | | | | | | | | | | |
| 5. Proposed Duration:  (Circle One) One semester Academic Year Other | | | | 6. Total Funds Requested:  $ | | | | | | |
| 7. Primary Discipline in Which Proposal Is Submitted (check one only): | | | | | | | | | | |
| Humanities:  \_\_ Art History, Theory, & Criticism  \_\_ English Language & Literature  \_\_ Foreign Language & Literature  \_\_ History  \_\_ Linguistics  \_\_ Music History, Theory, & Criticism  \_\_ Philosophy  \_\_ Religion  \_\_ Humanities - Other | | Creative Arts:  \_\_ Performance Arts  \_\_ Dance/Choreography  \_\_ Drama/Theater Arts  \_\_ Music Composition  \_\_ Filmmaking/Video & Audio  \_\_ Studio Arts  \_\_ Painting, Sculpture & Installation Art  \_\_ Photography  \_\_ Digital Art  \_\_ Design (including landscape & industrial)  \_\_ Creative Writing  \_\_ Fiction  \_\_ Poetry  \_\_ Creative Nonfiction  \_\_ Creative Arts - Other | | | | | | Social Sciences:  \_\_ Anthropology/Archaeology  \_\_ Economics  \_\_ Geography  \_\_ Law  \_\_ Planning  \_\_ Political Science  \_\_ Psychology  \_\_ Sociology/Social Work  \_\_ Social Sciences - Other | | |
| 8. Does This Proposal Contain Confidential or Proprietary Information Which Falls Into a Category Described in R.S. 44:4(16)?  \_\_ YES \_\_ NO (NOTE: If YES, the proposal MUST be appropriately marked.) | | | | | | | | | | |
| By signing and submitting this proposal, the signators are certifying that: (1) the proposed research has not already been funded/is not currently being funded/has not been promised funding; (2) this proposal has been approved by an Institutional Screening Committee; and (3) the institution and the proposed project are in compliance with all applicable Federal and State laws and regulations, including 45CFR 620, Subpart F (Requirements for a Drug-Free Workplace). | | | | | | | | | | |
| **Name/Title**  **Institution (if different from #2 above)** | | | **Dept./Telephone #**  **FAX #** | | | **Highest Degree/ Year** | | | **Signature** | |
| Principal Investigator/Project Director: | | |  | | |  | | |  | |
| Co-PI/PD: | | |  | | |  | | |  | |
| Other Investigator: | | |  | | |  | | |  | |
| **Campus Head/Authorized Campus Representative** | | | **Dean** | | | | | | **Authorized Fiscal Agent** | |
| Name/Title: (typed) | | | Name/Title: (typed) | | | | | | Name/Title: (typed) | |
| Signature: | | | Signature: | | | | | | Signature: | |
| Date: | Telephone Number: | | Date: | | Telephone Number: | | | | Date: | Telephone Number: |

**BOARD OF REGENTS SUPPORT FUND, FISCAL YEAR 2011-12**

**AWARDS TO LOUISIANA ARTISTS AND SCHOLARS (ATLAS) PROGRAM**

**BUDGET**

**PROJECT YEAR: 2012-13**

Title of Proposed Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Investigator(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution(s) of Higher Education: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I. PROPOSED BUDGET:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Support Fund  Money Requested | Institutional Match\* | Private Sector/  Other Match\*\* |
| A. Salary Support |  |  |  |
| 1. Faculty Salary | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. Fringe Benefits (% of A.1) | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3. Graduate Assistant(s) | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 4. Student Assistant(s) | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **5. Subtotal A** | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| B. Supportive Expenses |  |  |  |
| 1. Travel | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. Publishing Costs | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3. Other Expenses (Identify)  a.  b.  c. |  |  |  |
| **4. Subtotal B** |  |  |  |
| C. Overhead | NOT PERMITTED | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **TOTAL PROJECT COST** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_** |

\* Stipulate for all institutional and private sector matching funds whether in-cash or in-kind.

\*\* The budget page(s) must reflect and the budget justification page(s) must explain any external funds that are claimed in the proposal. These funds must be itemized and their expenditure accounted for in the same manner as Support Fund money and institutional match. Refer to Section II.F of this RFP for details on matching requirements.

II. BUDGET JUSTIFICATION: Attach a Budget Justification page to the submitted budget page. Each line item on the preceding budget page under "Support Fund Money Requested" must be itemized, fully explained, and justified in terms of the project for which support is requested. Each line item under Institutional Match and Private Sector/Other Match must also be itemized, explained, and justified.

**BOARD OF REGENTS SUPPORT FUND, FISCAL YEAR 2011-12**

**AWARDS TO LOUISIANA ARTISTS AND SCHOLARS (ATLAS) PROGRAM**

# NOTICE OF INTENT

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Submission Category: \_\_ Arts \_\_ Humanities \_\_ Social Sciences  (check only one) | | | | (For Board of Regents Use Only)  Application Number: | | |
| 2. Title of Proposed Project: | | | | | | |
| 3. **Name/Title:**  Principal Investigator/Project Director: | **Dept/Institution/Telephone #:** | | | | **Highest Earned Degree/Year Attained:** | |
| Co-Principal Investigator(s): |  | | | |  | |
| Other Investigator(s): |  | | | |  | |
| 4. Name of Submitting Institution of Higher Education:  (Include Branch/Campus/Other Components) | | | | | | |
| 5. Address of Submitting Institution of Higher Education:  (Include Dept/Unit, Street Address/P.O. Box Number,  City, State, Zip Code) | | | | | | |
| 6. Proposed Duration:  (Circle One) One semester Academic Year Other | | | 7. Support Funds Requested:  $ | | | |
| 8. Primary Discipline in Which Proposal Is Submitted (check one only): | | | | | | |
| Humanities:  \_\_ Art History, Theory, & Criticism  \_\_ English Language & Literature  \_\_ Foreign Language & Literature  \_\_ History  \_\_ Linguistics  \_\_ Music History, Theory, & Criticism  \_\_ Philosophy  \_\_ Religion  \_\_ Humanities - Other | | Creative Arts:  \_\_ Performance Arts  \_\_ Dance/Choreography  \_\_ Drama/Theater Arts  \_\_ Music Composition  \_\_ Filmmaking/Video & Audio  \_\_ Studio Arts  \_\_ Painting, Sculpture & Installation Art  \_\_ Photography  \_\_ Digital Art  \_\_ Design (including landscape & industrial)  \_\_ Creative Writing  \_\_ Fiction  \_\_ Poetry  \_\_ Creative Nonfiction  \_\_ Creative Arts - Other | | | | Social Sciences:  \_\_ Anthropology/Archaeology  \_\_ Economics  \_\_ Geography  \_\_ Law  \_\_ Planning  \_\_ Political Science  \_\_ Psychology  \_\_ Sociology/Social Work  \_\_ Social Sciences - Other |
| 9. Will This Proposal Contain Confidential or Proprietary Information Which Falls Into a Category Described in R.S. 44:4(16)? \_\_ YES \_\_ NO  (If YES, any confidential material submitted as part of this NOI must be appropriately marked as described in the ATLAS RFP.) | | | | | | |
| **NOTE: No signatures are required on the ATLAS Notice of Intent. When the full proposal is submitted, all required signatures as noted on the proposal cover page must be furnished.** | | | | | | |

Notice of Intent BoRSF Awards to Louisiana Artists and Scholars (ATLAS) Program Page 2 of 2

|  |
| --- |
| 10. Project Summary: (Do Not Exceed 250 words) |