**Attachment A**

### Travel Grants for Emerging Faculty

**1. Applicant’s Name, Position & Contact Information**

 *(Last Name) (First Name) (MI) (Position)*

( ) ( ) \_\_\_\_\_

## Phone Fax Email

 *(Institution) (Department/Unit)*

 *(Mailing Address)*

 *(City) (State) (Zip Code)*

1. **Grant Purpose \_\_\_\_\_** (A) To visit a federal funding agency

\_\_\_\_\_ (B) To make a major invited presentation

**3. Travel Justification:** (**A**) Describe your research program (200 words or less or 250 if accompanied by a mentor), agency and program officer(s) you will visit, and a synopsis of the proposal you anticipate submitting; if applicable, identify/justify your faculty mentor. Provide correspondence from the program officer(s) you will be visiting. (**B**) Provide an abstract of your planned presentation, name and dates of the conference, and a copy of the official letter of invitation. (See RFA C.1) (**A&B**) Provide a list of institutional representatives (names, addresses and telephone numbers) to be notified if an award is made. (See RFA C.4)

**4. Institutional Endorsement: Attach** a brief letter from your Department Chair and/or Dean indicating his/her support for the proposed travel. This statement should describe the department/unit/institution investment in your research program. (See RFA C.2)

**5. Curriculum Vita: Attach** a curriculum vita that includes a complete list of publications, all contributed and invited talks, student (M.S. and Ph.D.) production record, and submitted and funded proposals. (See RFA C.3)

**6. Acceptance of Program Requirements:** By submitting my proposal electronically, I agree that I have read and understand the program requirements detailed in this RFA, particularly Sections E-G dealing with Award Conditions, Reporting Requirements, and Post-Award Evaluation. If awarded, I agree to ensure timely compliance to all program requirements.

**Travel Grants for Emerging Faculty**

Attachment A (continued)

**For National Science Foundation Reporting Purposes Only**

**Gender:** \_\_\_\_\_ Male \_\_\_\_\_ Female

**Ethnicity:** (Choose one response) \_\_\_\_\_ Hispanic or Latino \_\_\_\_\_Not Hispanic or Latino

**Race:** (Select one or more)

\_\_\_\_\_ Asian \_\_\_\_\_ American Indian or Alaska Native

\_\_\_\_\_ Black or African American \_\_\_\_\_ Native Hawaiian or Other Pacific Islander

\_\_\_\_\_ White

**Disability Status:**

\_\_\_\_\_ Hearing Impairment \_\_\_\_\_ Mobility/Orthopedic Impairment

\_\_\_\_\_ Visual Impairment \_\_\_\_\_ Other \_\_\_\_\_ None

**Why this information is being requested:**

The National Science Foundation (NSF) is committed to providing equal opportunities for participation in its programs and promoting the full use of the Nation’s research resources. To aid in meeting these objectives, NSF requests information on the gender, race, ethnicity and disability status of individuals participating in NSF-sponsored activities. Provision of this information is voluntary.

*The above information will be used for NSF reporting purposes only and will not be considered as a precondition of a TGEF award.*

 **Attachment B**

**REVIEWER EVALUATION FORM - TRAVEL GRANTS FOR EMERGING FACULTY**

Applicant’s Name:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First M.I.

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Institution of Higher Education: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Eligible Discipline (check one): \_\_\_\_\_\_\_\_ Biological sciences

 \_\_\_\_\_\_\_\_ Mathematics & computer sciences

 \_\_\_\_\_\_\_\_ Earth and environmental sciences

 \_\_\_\_\_\_\_\_ Engineering

 \_\_\_\_\_\_\_\_ Physical sciences (Astronomy, Chemistry, Physics)

 \_\_\_\_\_\_\_\_ Social & behavioral sciences

Grant Purpose: \_\_\_\_\_\_\_\_ (A) To visit a federal funding agency

 \_\_\_\_\_\_\_\_ (B) To make a plenary or major invited presentation

 at a regional, national or international meeting

**BASIC REQUIREMENTS**

The applicant holds a regular tenure-track but untenured science and engineering position in one of Louisiana’s public institutions of higher education or in a higher education institution that is a member of the LA Association of Independent Colleges and Universities. The application:

 Meets or exceeds basic requirements: \_\_\_\_\_\_ (proceed with the evaluation)

 Does not meet the basic requirements: \_\_\_\_\_\_ (stop here, give explanation)

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. (40 %) Travel justification — Applicant is required to provide: (A) an abstract (200 words or less or 250 if accompanied by a mentor) of his/her research program, name of the agency and officer he/she plans to visit, and a synopsis of an anticipated proposal submission; also, if applicable, identification and justification for the mentor; and correspondence from the program officer(s) that the applicant will be visiting. (B) an abstract (200 words or less) of the presentation, conference name and dates, and a copy of the official letter of invitation. How do you rate the applicant’s response to this requirement?

 Excellent \_\_\_\_\_ Very Good \_\_\_\_\_ Good \_\_\_\_\_ Average \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

2. (30 %) Institutional endorsement — The application is to include a brief statement from the applicant’s Chair and/or Dean indicating support for the proposed travel and describing departmental/college/institutional investment in the applicant’s research program. Please rate this institutional endorsement.

 Excellent \_\_\_\_\_ Very Good \_\_\_\_\_ Good \_\_\_\_\_ Average \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

3. (30 %) Curriculum vita — A curriculum vita must be attached. It should include a complete list of publications, contributed and invited talks, student (M.S. and Ph.D.) production record, and funding history, including submitted and funded proposals. Based on this information, how do you rate the applicant’s funding potential?

 Excellent \_\_\_\_\_ Very Good \_\_\_\_\_ Good \_\_\_\_\_ Average \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Reviewer’s overall recommendation: Support \_\_\_\_\_ Additional Justification\* \_\_\_\_\_ Do Not Support \_\_\_\_\_

\*Brief explanation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Reviewer’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_